



City of Fitchburg
Fitchburg Public Library Project
Temporary Library Space Fit-Out, Addendum 1
March 3, 2023

Below are the names, companies, and email addresses of the attendees at the Temporary Space walkthrough held at 166 Boulder Dr., Fitchburg, MA 01420 on 3/1/2023, at 10:00am.

NAME:	COMPANY:	EMAIL:
Deb Hinkle	City of Fitchburg, Library Director	dhinkle@cwmars.org
Scott Hobart	Elite Construction & Design	shobart@eliteconstructiondesign.net
Steve Leboeuf	Stutman Contracting	sleboeuf@stutmancontracting.com
Anthony Bouquio	SRI Fire Sprinklers	abouquio@SRIFireSprinkler.com
Matthew Sturz	Colliers	matthew.sturz@collierseng.com

*This Addendum #1 extends the due date for Bids on this Solicitation from 3/9/2023 at 11:00am, to **3/16/2023 at 11:00am**.

Below are questions asked at the walkthrough that Colliers and the City are confirming the answers to:

Q1: Will a Filed Sub-Bid be required for Fire Protection, Painting, and/or Flooring?

- **A1: Under Ch. 30 ss. 39M, for the total dollar amount there are no Filed Sub Bids required.**

Q2: Are there Hazardous Materials reports available for the space?

- **A2: Bidders are advised to exclude Hazardous Materials, and the confirming documentation will be provided to the low bidder.**

Q3: Is there an Existing Conditions drawing available for the sprinkler system?

- **A3: Existing Conditions drawings are available for download using the link below:**

https://maserc-my.sharepoint.com/:u:g/personal/matthew_sturz_collierseng_com/Efygye9aFYhGrJ-OTCte1tYBn3169TnyPegGKx0QakQWKw?e=glfaQN

(Copy and Paste the above URL into your internet browser to access these files. Contact Matthew Sturz at Matthew.Sturz@collierseng.com if you have any difficulty accessing them)

Q4: Please confirm that the Electrical and HVAC work will be performed by others / City vendors? What should bidders assume will be required to coordinate with these subcontractors?

- **A4: Electrical, HVAC, and Telecommunications work shall be by separate contracts.**

Q5: Is there a Specification available for the desired carpet product?

- **A5: Carpet Specifications are as shown in the back of the sample book – refer to Exhibit A on the following page:**



EXHIBIT A: BASIS OF DESIGN CARPET PRODUCT

a brand of **Engineered FLOORS**




Product Specifications

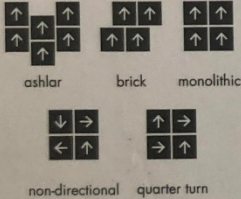
Style	Uplink 20 3058B	Uplink 26 3059B	Uplink Tile 7050T
Construction	Textured Loop	Textured Loop	Textured Loop
Backing	TrueBac™	TrueBac™	Nexus® Modular
Dye Method	Solution Dyed	Solution Dyed	Solution Dyed
Fiber Type	APEX SDP® Polyester	APEX SDP® Polyester	APEX SDP® Polyester
Face Weight	20 oz	26 oz	15 oz
Pile Density	6786	7488	5133
Finished Pile Thickness	0.113	0.125	0.108
Pattern Repeat	n/a	n/a	n/a
Gauge	1/10	1/10	1/10
Product Size	12'	12'	24" x 24"
TARR	3.0	3.0	3.0

Testing

Radiant Panel	Class I (ASTM E-648)	Class I (ASTM E-648)	Class I (ASTM E-648)
Smoke Density	< 450 (ASTM E-662)	< 450 (ASTM E-662)	< 450 (ASTM E-662)
Static Control	< 3.5 kv (AATCC-134)	< 3.5 kv (AATCC-134)	< 3.5 kv (AATCC-134)
ADA Compliance	Meets the ADA standards when installed in accordance with the ADA guidelines and Pentz Commercial installation instructions.	Meets the ADA standards when installed in accordance with the ADA guidelines and Pentz Commercial installation instructions.	Meets the ADA standards when installed in accordance with the ADA guidelines and Pentz Commercial installation instructions.

Environmental Certification

Indoor Air Quality	GLP9986 	GLP9986 	GLP2526 
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Recommended Installation Methods	Recommended Adhesives	Warranties (Broadloom)	Warranties (Tile)
 <p>ashlar brick monolithic</p> <p>non-directional quarter turn</p>	Commercial® Modular Adhesive Commercial® Tile Tabs Commercial® Seam Sealer Commercial® Premium Carpet Adhesive	15 Year Performance For Wear Lifetime Fiber Performance For Static Lifetime Stain Removal Lifetime Colorfastness To Light And Atmospheric Contaminants	Lifetime Performance For Wear Lifetime Fiber Performance For Static Lifetime Stain Removal Lifetime Colorfastness To Light And Contaminants Lifetime For Tuft Bind Strength (Edge Pulls, Zippering) Lifetime Against Delamination Lifetime Nexus® Modular Dimensional

*The use of Commercial® Modular Adhesive, Commercial® Premium Carpet Adhesive, or Commercial® Seam Sealer is required to receive lifetime warranties associated with this backing system.

pentzcommercial.com

3510 Corporate Drive • Dalton, GA 30721 • 1-866-706-9745



Q6: Is there a standard Bid Form bidders are requested to use?

- A6: Standard Bid Form for Ch. 30 ss. 39M is attached to this Addendum.

Q7: Please confirm what painting scope is being requested at the large, open, unfinished area (with a concrete floor)?

- A7: Bidders are instructed to assume removal of all loose and peeling paint from the structure above, and to paint wall surfaces not less than 2 coats of Beige/Tan to a height of 12'. Paint all surfaces from 12' to the underside of the roof deck Black.

Q8: Will the Building Permit fees be waived for this project?

- A8: The Contractor will be responsible for applying for the permit. Associated fees will be waived.

Q9: Will the selected Contractor be required to remove existing City Hall department signage from the walls?

- A9: Yes, the Contractor should remove this signage as a part of this project.

Q10: An apparent roof leak was observed during the walkthrough, see attached Exhibit B on the following page – what scope is being requested of the selected Contractor to address this?

- A10: The Contractor should include the interior repair of any leak damage. For purposes of this procurement, roof leaks or other exterior building leaks are considered a landlord issue to address.

EXHIBIT B – ROOF LEAK AND INTERIOR DAMAGE, OBSERVED 3/1/2023



City of Fitchburg, Massachusetts



Request for Quotes – **Required Forms**
Solicitation #23-068-C
Temporary Library Renovation

FORMS FROM THIS SECTION MUST BE COMPLETE AND INCLUDED WITH YOUR QUOTE
DO NOT RETURN SECTION ONE OF THE SOLICITATION

QUOTE FORM

CITY OF FITCHBURG
MGL c. 30, 39M QUOTE FORM
TITLE AND CONTRACT #

To the City of Fitchburg:

- A. Undersigned proposes to furnish all labor and materials required for _____
(project) in Fitchburg, MA, in accordance with the accompanying plans and specifications prepared by _____
_____ (name of architect or engineer) for the contract price specified below,
subject to additions and deductions according to the terms of the specifications.
- B. The proposed contract price is _____ dollars (\$_____).

Undersigned agrees that, if selected as contractor, within five days, Saturdays, Sundays and legal holidays excluded, after presentation thereof by the awarding authority, execute a contract in accordance with the terms of this bid and furnish a payment bond of a surety company qualified to do business under the laws of the commonwealth and satisfactory to the awarding authority and each in the sum of the contract price, the premiums for which are to be paid by the contractor and are included in the contract price; provided, however, that if there is more than one surety company, the surety companies shall be jointly and severally liable.

(Name of Bidder)

(Name of Person Signing Bid and Title)

(Business Address)

(City and State)

(Email address)

REQUIRED FORMS AND CERTIFICATIONS

CERTIFICATION OF NON-COLLUSION AND GOOD FAITH

The Contractor certifies under penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this subsection the word "person" shall mean any natural person, joint venture, partnership, corporation or other business or legal entity. The undersigned further certifies under penalty of perjury that the said undersigned is not presently debarred from doing public construction work in the commonwealth under the provisions of section twenty-nine F of chapter twenty-nine, or any other applicable debarment provisions of any other chapter of the General Laws or any rule or regulation promulgated thereunder.

COMPANY NAME

DATE

BY: SIGNATURE AND TITLE

PRINT NAME

STATEMENT OF TAX COMPLIANCE

Pursuant to Massachusetts General Laws c. 62C, Section 49A, I certify under the penalties of perjury that to the best of my knowledge and belief, the bidder has complied with all laws of the Commonwealth of Massachusetts relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

COMPANY NAME

FEDERAL TAX ID NUMBER

BY: SIGNATURE AND TITLE

PRINT NAME

Your social security or tax identification number may be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Providers who fail to correct their non-filing or delinquency will not have a contract or other agreement issued, renewed, or extended.

WAGE THEFT AND RESPONSIBLE EMPLOYERS

The Contractor certifies that neither it nor any of its subcontractors have been subject to a final decision by a state or federal authority resulting from a violation of MGL c. 149, MGL c. 151, the Fair Labor Standards Act, or any other state or federal laws regulating the payment of wages within three years prior to the date of the contract; or certifies that it has provided copies of any and all of the above to the City prior to the date of the contract and has obtained any wage bond or insurance required under § 42-2E of the Code of the City of Fitchburg or other applicable law; and certifies that while the contract is in effect, it will report any instance of the above to the City within five days of the contractor's receipt.

Further, all requirements, duties, rights, and remedies outlined in §§ 42-2 through 42-4 of Chapter 42 of the Code of the City of Fitchburg are incorporated into this Contract by reference with the same force and effect as though fully set forth herein. To the extent that there is any conflict between the terms of this Contract and the terms of that Chapter, the terms of the Chapter shall control.

COMPANY NAME

FEDERAL TAX ID NUMBER

BY: SIGNATURE AND TITLE

PRINT NAME

MINORITY/WOMEN BUSINESS ENTERPRISES AND WORKFORCE PARTICIPATION GOALS

All contracts by a state agency or state-assisted contracts for design, construction, reconstruction, installation, demolition, maintenance or repair must contain workforce participation goals for minorities and women.

“State-assisted” is defined as a project for the planning, acquisition, design, construction, demolition, installation, repair or maintenance of a capital facility or public work and whose costs are paid for, reimbursed, grant funded, or otherwise supported, in whole or in part, by the Commonwealth.

The undersigned hereby certifies that they are familiar with the provisions of both the MBE/WBE goals and the Workforce Participation goals, and agrees to adhere to the provisions therein.

COMPANY NAME

FEDERAL TAX ID NUMBER

BY: SIGNATURE AND TITLE

PRINT NAME

CERTIFICATE OF AUTHORITY/CORPORATE VOTE OF AUTHORIZATION

At a duly authorized meeting of the Board of Directors of the _____
(Name of Corporation)
held on _____, 20__ Directors were present or waived notice, it was voted that
_____, _____ be and is hereby authorized
(Officer Name) (Title)
to execute contracts and bonds in the name and behalf of said company, and affix its Corporate Seal
thereto, and such execution of any contract or bond of obligation in this company's name on its behalf
of such Officer under seal of the company shall be valid and binding upon this company.

(Corporate Seal) A true copy of the record,

ATTEST: _____

I hereby certify that I am the _____ of the _____
(Title) (Name of Corporation)
that _____ is the duly elected _____
(Officer Name) (Title)
of said company, and the above vote has not been amended or rescinded and remains in full force and
effect as of the date of this contract.

Signature: _____

Printed Name: _____

Date: _____

*The company's Corporate Vote may be substituted for the Certificate of Authority.

CERTIFICATIONS

CORI COMPLIANCE: Contractors to the City of Fitchburg required by law to perform CORI checks, are further required by the City of Fitchburg to employ fair policies, practices and standards relating to the screening and identification of persons with criminal backgrounds through the CORI system. The undersigned certifies under penalties of perjury that said undersigned employs CORI related policies, practices and standards that are consistent with the provisions of the Commonwealth’s CORI Policies.

FOREIGN CORPORATION: Undersigned certifies under penalties of perjury that said undersigned is not a foreign corporation; or, if the undersigned is a foreign corporation, they have provided, with this submittal, a Certificate from the Secretary of State stating that such corporation has been given the authority to transact business in the Commonwealth.

DEBARMENT: Undersigned certifies under penalties of perjury that said undersigned is not presently debarred from doing public work in the Commonwealth of Massachusetts, under any applicable debarment provisions of any Chapter of the General Laws, or any Rule or Regulation.

COMPLIANCE: Bidder has carefully examined the work described herein; has become thoroughly familiar with local conditions and the character and extent of the work; has carefully examined the drawings, project manual, specifications, contract documents, bid form and all addenda which are a part of this proposal, and thoroughly understands their stipulations, requirements, and provisions; and the Bidder will contract, in the form of contract required, to provide all necessary and proper machinery, equipment, facilities, and means to do all the work and furnish all the materials necessary and proper to carry out such contract in the manner and on the conditions set forth therein in accordance with the contract; and to perform or observe all other contract requirements thereby.

ELECTRONIC SIGNATURES: Bidder acknowledges consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. Bidder is not required to receive notices and disclosures or sign documents electronically and may request to receive paper copies and withdraw consent at any time.

BY: SIGNATURE AND TITLE

PRINT NAME

BIDDERS REFERENCE FORM

Bidder must provide five (5) business references for projects performed and completed within the past five (5) years. (attach additional pages if necessary)

(1) Reference Name: _____ Contact: _____
Address: _____ Phone: _____
Description and date(s) of work: _____

(2) Reference Name: _____ Contact: _____
Address: _____ Phone: _____
Description and date(s) of work: _____

(3) Reference Name: _____ Contact: _____
Address: _____ Phone: _____
Description and date(s) of work: _____

(4) Reference Name: _____ Contact: _____
Address: _____ Phone: _____
Description and date(s) of work: _____

(5) Reference Name: _____ Contact: _____
Address: _____ Phone: _____
Description and date(s) of work: _____

References will be contacted to confirm the bidder's skills, abilities and qualifications to faithfully perform the work as specified.

OSHA CERTIFICATION FORM

**Pursuant to Chapter 306 of the Acts of 2004
An Act Relative to the Health and Safety on Construction Projects**

GENERAL CONTRACTOR'S CERTIFICATION FORM

Undersigned hereby certifies the ability to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work; that all employees to be employed at the worksite will have successfully completed a course in construction safety and health approved by the United States Occupational Safety and Health Administration that is at least 10 hours in duration at the time the employee begins work and who shall furnish documentation of successful completion of said course with the first certified payroll report for each employee; and that he will comply fully with all laws and regulations applicable to awards made subject to section 44A.

BY: SIGNATURE AND TITLE

PRINT NAME